



BRANDON SCHOOL DIVISION

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES, THE BRANDON SCHOOL DIVISION, HELD IN THE J. L. MILNE BOARDROOM, ADMINISTRATION OFFICE, 1031 - 6TH STREET, BRANDON, MANITOBA, AT 7:00 P.M. (Public), NOVEMBER 26, 2018.

PRESENT:

Dr. L. Ross, Chairperson, Ms. S. Bambridge, Vice-Chairperson, Mr. P. Bartlette, Ms. K. Fallis, Ms. L. Letain, Mr. S. Montague, Mr. J. Murray (by phone), Mr. K. Sumner.

Mr. D. Labossiere, Secretary-Treasurer, Ms. B. Sangster, Recording Secretary, Ms. T. Curtis, Live Streaming Video Operator.

Senior Administration: Dr. M. Casavant, Superintendent/CEO, Mr. M. Gustafson, Assistant Superintendent, Ms. E. McFadzen, Acting Assistant Superintendent.

REGRETS:

Ms. D. Kejick.

The Chairperson called the meeting to order at 6:05 p.m.

AGENDA

1.00 AGENDA/MINUTES:

1.01 Approval of Agenda

Senior Administration added six (6) items for In-Camera.

Ms. Bambridge – Ms. Letain

That the agenda be approved as amended.

Carried.

1.02 Adoption of Minutes of Previous Meetings

- a) The Minutes of the Special Board Meeting held November 12, 2018 were circulated.

Mr. Sumner – Ms. Bambridge

That the Minutes be approved.

Carried.

- b) The Minutes of the Board Meeting held November 12, 2018 were circulated.

Ms. Fallis – Mr. Bartlette

That the Minutes be approved.

Carried.

Mr. Sumner - Ms. Fallis

That the Board do now resolve into Committee of the Whole In-Camera. (6:05 p.m.)

Carried.

IN COMMITTEE OF THE WHOLE IN CAMERA

2.00 IN CAMERA DISCUSSION:

2.01 Student Issues

- Reports

- a) Dr. Marc Casavant, Superintendent/CEO, provided information on a Student Issue and answered Trustee questions.

- Trustee Inquiries

2.02 Personnel Matters

- Reports

- a) Confidential #1 – Personnel Report was presented.
- b) The Superintendent/CEO provided information on a Personnel Matter.
- c) Mr. Denis Labossiere, Secretary-Treasurer provided an update on a Personnel Matter.
- d) The Secretary-Treasurer provided information on a Personnel Matter and received Board direction.

- Trustee Inquiries

2.03 Property Matters/Tenders

- Reports

- a) The Secretary-Treasurer provided an update on a Property Matter.

- Trustee Inquiries

2.04 Board Operations

- Reports

- a) The Superintendent/CEO provided information on a Board Operations Matter and received direction from the Board.

- Trustee Inquiries

Mr. Bartlette – Ms. Fallis

That the Committee of the Whole In-Camera do now resolve into Board. (6:53 p.m.)

Carried.

The Chairperson called the public portion of the meeting to order at 7:00 p.m. with a traditional heritage acknowledgement and welcomed everyone in attendance.

3.00 PRESENTATIONS AND COMMUNICATIONS:

3.01 Presentations For Information**3.02 Communications For Information**

- a) Mr. Peter Buehler, President, Brandon Teachers' Association, November 9, 2018, sent to Trustee Ross, Board Chairperson, providing information on the annual Learning Information For Teachers (LIFT) day held on Friday, October 19, 2018. Mr. Buehler noted that the LIFT conference is organized by teachers for teachers, and is the only day on the school calendar that is set aside for teachers to choose professional development specifically in their area of interest. LIFT Conference 2018 offered 58 sessions to over 1,200 educators. While most of the sessions were held at Crocus Plains Regional Secondary School, a number of other schools in the Division also hosted sessions. The Brandon Teachers' Association LIFT Committee recognizes that it is with the co-operation and assistance of many individuals in the Brandon School Division that they are able to continue to hold this quality professional development for educators, not only in the Brandon School Division, but throughout Western Manitoba. Mr. Buehler noted that the LIFT Conference continues to grow and improve and this year two changes were added, which included a partnership with the Portage la Prairie Teachers' Association to host their first ever satellite session, and the implementation of a new registration system allowing educators from across Manitoba to "one stop shop" for the Professional Development that best met their professional learning needs.

Ordered filed.

3.03 Communications For Action**4.00 REPORT OF SENIOR ADMINISTRATION**

The Superintendent/CEO provided highlights on the following items from the November 26, 2018 Report of Senior Administration:

- Celebrations
 - Brandon School Division Band Student Shine at Provincial Honour Band
 - Geography Teacher of the Month – Michelle Harvey
 - Winter Coat Donation from Knights of Columbus (Brandon Chapter)
- Presentations
 - Intensive Support Administrator II (Tier III) – V. Adams
 - Continuous Improvement at Crocus Plains Regional Secondary School – C. Cobbe, I. Gross
 - Canadian Student Leadership Conference (CSLC) – K. Malazdrewicz, Marith B., Emmanuelle S.

Trustees asked questions for clarification. Trustee Ross thanked the students for attending and for their CSLC presentation.

Ms. Bambridge – Mr. Montague

That the November 26, 2018 Report of Senior Administration be received and filed.

Carried.

5.00 GOVERNANCE MATTERS**5.01 Reports of Committees**

- a) Personnel and Policy Committee Meeting
The written report of the Personnel and Policy Committee meeting held on November 20, 2018 was circulated.

Ms. Bambridge – Mr. Murray
That the Report be received and filed.

Carried.

- b) Education and Community Relations Committee Meeting
The written report of the Education and Community Relations Committee meeting held on November 21, 2018 was circulated.

Trustees asked questions for clarification.

Ms. Fallis – Mr. Sumner
That the Report be received and filed.

Carried.

- c) Finance and Facilities Committee Meeting
The written report of the Finance and Facilities Committee meeting held on November 22, 2018 was circulated.

Mr. Sumner – Mr. Montague
That the Report be received and filed.

Carried.

5.02 Delegations and Petitions

5.03 Business Arising

- From Previous Delegation

- From Board Agenda

- MSBA Matters

- a) Convention Award Program
- b) Provincial Executive Highlights
- c) Municipal Engagement Resource
- d) Call for Workshop Proposals
- e) E-bulletin – November 21 2018

5.04 Public Inquiries (max. 15 minutes)

5.05 Motions

5.06 Bylaws

Mr. Bartlette

By-Law 8/2018

2nd Reading

That By-law 8/2018 being a borrowing by-law in the amount of \$185,300 upon the credit of the Division by the issue and sale of the security to meet partial costs for construction of:

School**Project**

Earl Oxford Middle School	Grooming Room
Earl Oxford Middle School	One Modular Classroom Unit
Harrison School	Steam Heating System Replacement
Meadows School	Foundation waterproofing
Waverly Park School	Roof Replacement

be now read for the second time, having been first read on November 12, 2018.

Carried.

3rd Reading

That the rules be suspended and By-law 8/2018 be now read for a third and final time, and taken as read, finally passed.

Carried.

5.07 Giving of Notice**5.08 Trustee Inquiries****6.00 ANNOUNCEMENTS**

- a) Finance and Facilities Committee and Employee Groups - Stakeholder Meeting – 4:30 p.m., Monday, November 26, 2018, Boardroom.
- b) Finance and Facilities Committee and Brandon Chamber of Commerce - Stakeholder Meeting – 12:00 p.m., Tuesday, November 27, 2018, Boardroom.
- c) Finance and Facilities Committee and Parent Councils – Stakeholder Meeting – 7:00 p.m., Thursday, December 6, 2018, Boardroom.
- d) NEXT REGULAR BOARD MEETING – 7:00 p.m. (Public), Monday, December 10, 2018, Boardroom.

7.00 ADJOURNMENT

Mr. Murray – Mr. Sumner

That the Board do now adjourn. (7:59 p.m.)

Carried.

Chairperson

Secretary-Treasurer